



Sl. No. _____

**Application Form for Registration of Plantation of
Agar / Exempted Agro-forestry species/ Non-Timber Forest Produces (NTFPs)
on Private land/farm land/Community Land/Non-forest areas**

To,

The Divisional Forest Officer,
_____ Forest Division

Passport size
photograph of
the applicant duly
attested by a
gazetted officer.

Sir/Madam,

I have the honour to state that I have a plantation of **Agar / Exempted Agro-forestry species/ Non-Timber Forest Produces (NTFPs)** on my **Private land/farm land/Community Land/Non-forest areas** and would like to register with the Forest Department, Government of Manipur. The Details of plantation are as follows:

1. Name of Patta holder/land owner: _____
2. Land Status: Private Land/ Farm Land/ _____
3. Father's Name: _____
4. Mobile Number of Applicant: _____
5. Email (if any): _____
6. Address : _____
7. Area in hectare: _____
8. Year of Plantation: _____
9. Species planted: _____
10. Source of funding for raising plantation: _____
11. Expected Harvesting Month/Year: _____
12. Whether Single Harvesting/ Multiple Harvesting from the same crop: _____
13. Patta/Jamabandi No./Dag Chittha _____ (certified copy to be enclosed).
14. Location of Plantation: _____
 - (a) Longitude: _____
 - (b) Latitude: _____
15. Forest Range: _____
16. Sub-Division & District _____
17. Map of the plantation area (to be enclosed) _____
18. Photo of the Plantation (to be enclosed)

DECLARATION OF THE APPLICANT

I, Shri/Smt.s/o, d/o, resident ofvillage, do hereby declare that information furnished above are true to the best of my knowledge. I will abide by the terms & conditions stipulated by the Forest Department, Manipur issued from time to time.

Place: _____

Yours faithfully,

Date: _____

Signature of Applicant
(Name of the Applicant)

Important Notes for Applicants:

1. A sum of Rs. 500/- (Rupees five hundred) shall be charged towards Application fees to be paid at the time of submission of the application in the form of cash/ DD in favour of DFO: _____Forest Division. The applicant shall obtain a receipt from the Division office, in case of cash payment.
2. Certificate of Origin will be issued to the Growers Registered with the Forest Department only and No Objection Certificate (NOC) will be issued by concerned DFO accordingly.
3. Registration Certificate will be issued for not more than 10 (ten) years in case of Agar/ Agro-forestry tree species and 5 (five) year in case of NTFPs at a time. If there is no harvesting up to 10 years or the species gives annual harvest particularly in case of NTFPs, the renewal of Registration will be done by the concerned DFO at a nominal fee of Rs. 200/- (Two hundred only) on a simple application from the Grower.
4. Renewal application shall be submitted by the grower 30 days before expiry of the Registration Certificate. Renewal Certificate will be issued in same FORMAT-III.
5. The Growers shall comply with the Terms & Conditions prescribed by the concerned DFO, if any.

FORMAT No. II

INSPECTION REPORT

{ to be submitted by the officer (not below the rank of Deputy Ranger) conducting site inspection of the plantation with respect to Form No. I, Sl. No. _____ in favour of Shri/Smt. _____ of _____ (address) }

1. Location of the Plantation : _____
(with Geo-coordinates & Elevation) _____

2. Patta/ Jamabandi No./Dag Chittha: _____
3. Forest Range : _____
4. Sub-Division & District : _____
5. Year of Plantation : _____
6. Details of the plantation (**in case of tree species**):

| Sl. No. | Tree Species | Area of Plantation in hectare | Number of trees | Average girth (gbh) cm | Average height in metres. | Whether Mono-Culture/Mixed/ Agro-forestry | Expected Year of Harvesting |
|---------|--------------|-------------------------------|-----------------|-------------------------|---------------------------|---|-----------------------------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

7. Details of the plantation (**in case of NTFP species**):

| Sl. No. | Name of Species | Area (in Hectare) | Estimated Quantity/ Number of Plants in entire Area | Expected Month/Year of Start of Harvesting | Single Harvest Species (SHS) / Multiple Harvest species (MHS) | Estimated Quantity of Annual/One time Harvest with Unit |
|---------|-----------------|-------------------|---|--|---|---|
| | | | | | | |
| | | | | | | |

Declaration by Inspecting Authority

1. Certified that the plantation is taken up on the private land/farm land/Community land of and land ownership certificate issued by the competent authority (Revenue Department/ Village Authority) is duly verified and copy attached.
2. Digital Map of Plantation is attached.
3. Issue of Registration Certificate is Recommended/not recommended.

Date:

(Signature of the Inspecting Officer)

Name : _____

Designation: _____

Seal: _____



FORMAT-III

(To be issued based on verification report in Form –II)

Government of Manipur
Office of the Divisional Forest Officer
_____ Forest Division

Registration Number: MN/ Abbreviation of Division Name/ Calendar Year/Serial No. same as Application No.

Date of Registration: _____

Valid up to: _____

Renewal due on: _____

CERTIFICATE of REGISTRATION

(For Plantation of Agar / Exempted Agro-forestry species/ Non-Timber Forest Produces (NTFPs)
on Private land/farm land/Community Land/Non-forest areas)

This Certificate of Registration is issued in favour of Shri / Smt
_____ s/o/ d/o _____ of
_____ Village, under _____ Forest Range in
_____ Sub-Division of _____ District, over an area of land
measuring _____ ha. located at _____ (Address with Longitude and Latitude) _____
having plantation of _____ [Name(s) of Species] _____ .

This Certificate of Registration is valid up to _____, and is liable for cancellation, at any
point of time, in the event of non- compliance of the terms & conditions.

Place of issue: _____

(_____)

Divisional Forest Officer

_____ Forest Division

(Office Seal)

Passport size photograph of
the applicant to whom
Certificate is issued with
signature and stamp of DFO
affixed partly on Photo and on
the Certificate

