

## **TENDER FOR PRE-FAB CHECK POSTS**

1. **E-tender** in 2-bid system are invited for the supply of Pre-fab Check Posts, installation and erection as per specification of items at **Annexure A** under the following terms & conditions from reputed and experienced manufactures/ authorized distributors of similar items and shall be received **till 11:30 PM on 15<sup>th</sup> December 2023**. Bids shall be submitted through online in GeM.

### **2. ELIGIBILITY CRITERIA**

- i. Bidder shall be a manufacturer of the items having requisite manufacturing facility.
- ii. The Original equipment manufacturers shall possess ISO certificate for their establishment. The copy of the valid ISO certificate shall be placed with the Technical bid.
- iii. Authorized dealer / distributors of a manufacturer or Indian Agent of an overseas vendor are also eligible to participate in the tender, provided they furnish the authorization for the items and having the dealership/ distributorship for the subject items at least for three years continuously. The OEM authorizing such dealers/distributors should have valid ISO certificate and a copy of the same shall be enclosed in the technical bid.
- iv. The bidder shall have market standing continuously for the past 3 years in supplying similar items with customers' satisfaction.
- v. The Bidders should have completed the works of as mentioned below in last 3 years: - Three similar works each of value not less than 40% of estimated cost or two similar work each of value not less than 60% of estimated cost or one similar work of value not less than 80% of estimated cost for above mentioned work. Bidders should enclose relevant documents (copy of Work order, Completion certificate/Experience Certificate) in support of their credential to justify their qualification as mentioned above in the technical part of the offer.
- vi. The average annual turnover of the bidder during the last three years shall not be less than Rs 20 lakhs.

### **3. TECHNICAL BID**

The bidder shall furnish along with the e-bid, the following:

- i. Duly attested photocopies of valid manufacturing license for the products offered.
- ii. Details of supplies made during the last 3 years with summary of Purchase Orders and performance certificates issued by clients in the specified format (Refer **Annexure II**). Items supplied to Govt. institutions, if any, for the last 3 years with copies of Purchase Order and Performance certificates are to be separately highlighted.
- iii. Annual Turn Over Statement for the last 3 financial years in the specified format (Refer **Annexure II**) certified by the Auditor/ Chartered Accountant.
- iv. GST registration certificate
- v. Latest GST return filing report.
- vi. Copy of PAN/TAN.
- vii. In case of dealer/distributor or Indian agent of an overseas manufacturer, Authorization from the manufacturer for the items quoted in **Annexure -III**.
- viii. Bidders shall submit the Bid Security Declaration Form at **Annexure IV**.
- ix. ISO Certificate
- x. Certificate/Undertaking for Warranty

4. **Warranty Maintenance:** The equipment supplied shall be covered under 1 (one) year on-site warranty. The Certificates/undertaking for the same to be submitted along with bid.

5. All the above documents shall be uploaded as part of the technical bid.

### **6. PRICE BID**

The rate quoted per unit shall be the landed cost at destination, inclusive of all charges and taxes as per the price bid format at **Annexure V**. The landed price per unit including warranty shall be the criteria for determining the L1 rate.

7. Price Bids of the bidders who meet the eligibility criteria, evaluated based on the details furnished in the Technical bid shall only be opened and the date and time of opening shall be intimated to the eligible/ short listed bidders.

## **8. TENDER EVALUATION**

Tenders will be evaluated with reference to various criteria and one of such criteria is that the rate per unit (landed price including warranty) for determining the L1 rate (Lowest rate). Conditional discounts shall not be considered for price comparison. However same shall be considered in case of placing order if the bidder happens to be L1.

## **9. VALIDITY OF BIDS**

Bids shall remain valid for acceptance for a period of 180 days after opening of Technical bid i.e. Technical bids with shorter validity shall be rejected. Purchaser may solicit bidders' consent to an extension of bid Validity period. A bidder may refuse extension request without forfeiting the bid Security.

## **10. VALIDITY OF TENDER**

The validity of tender of the successful bidder shall be at least 1 year from the date of finalization of the order and the successful bidder(s) are bound to supply the items at agreed rates during this period. This validity period may be further extended with mutual consent.

## **11. PERFORMANCE SECURITY DEPOSIT:**

The successful bidder, within 15 days of receipt of Purchase Order, shall be required to submit Performance Security Deposit of 3% of the order value in the form of Performance Bank Guarantee in favour of the purchaser valid for a period of 3 months beyond the warranty period. The Bank Guarantee shall be returned on completion of the Warranty period of the goods supplied. However, if the supplier fails to execute the order or fails to perform the services as per contract, in addition to other penal actions, the Bank Guarantee shall be encashed & the amount forfeited.

## **12. TENTATIVE QUANTITY**

The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of Tender Inviting Authority. The rates quoted should not vary with the quantum of the order or the destination.

## **13. DELIVERY CONDITION**

The supply of items, successful installation and erection shall be completed within one month from the receipt of the Purchase Order and place of destination is as per **Annexure B**.

## **14. PAYMENT TERMS**

No advance payment shall be made. 100% payment for the supplied items shall be made after receipt of the fully functional items and completion of all codal formalities subject to submission of Bank Guarantee for Performance Security, relevant documents, test certificates, warranty certificates etc.

## **15. PENALTY FOR DELAY IN DELIVERY**

In case there is delay in delivery beyond the stipulated period as mentioned in delivery clause, there shall be reduction in price @ 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 10% of the total order value. Once the maximum price reduction is reached, termination of the contract may be considered. Non-performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 5 years, in addition to forfeiture of Bank Guarantee for Performance Security and other penal provisions.

## **16. SPECIAL CONDITION**

Scope of supply includes Supply and Erection of Post at consignee site hence quoted price to include all cost components. Further, prices are on Free Delivery at Consignee site basis hence

Transportations / Freight charges are to be included in the price. Building of foundation at site shall be the responsibility of the Consignee and the Seller shall Erect the structure on the foundation constructed upto plinth level by the Consignee. In case advance sample is required, after award of contract, Seller shall have to get Advance sample approved from Buyer before manufacturing / starting Bulk supplies. Buyer shall approve / provide list of modifications required within 10 days of offer of advance sample. If there is delay in approval of advance sample from Buyer side, the delivery period shall be regularized for the period of delay in sample approval.

17. The Forest Department reserves the right to accept or reject any quotation in full or part thereof without assigning any reason.

Annexure A

SN	PARTICULARS & SPECIFICATIONS	QUANTITY
1	<p><b>Specifications</b></p> <p><b>Type of Sentry Post</b> Without Verandah</p> <p><b>Mode of supply</b> Assembled Ready To Use</p> <p><b>Feature</b> Easily assembled</p> <p><b>Transportations / Freight charges</b> Free Delivery at Consignee sites</p> <p><b>Foundation for santry post</b> Building of Foundation at site shall be the responsibility of the Consignee and the Seller shall Install / Erect and Commission the structure on the foundation constructed upto plinth level by the Consignee.</p> <p><b><u>Panel Material</u></b></p> <p><b>Side wall panel material</b> Insulated walls to be made of continue line sandwich panels with 0.35 mm thick pre-coated steel sheet (PPGI sheet) having 120GSM with minimum 4 microns epoxy primer on both sides of sheet and polyester top coat minimum 15 microns ON BOTH SIDES OF PUF.</p> <p><b>Door panel material</b> Insulated Doors to be made of continue line sandwich panels with 0.35 mm thick pre-coated steel sheet (PPGI sheet) having 120GSM with minimum 4 microns epoxy primer on both sides of sheet and polyester top coat minimum 15 microns ON BOTH SIDES OF PUF</p> <p><b>Window panel material</b> Powder coated aluminium sliding windows with 4 mm tinted Glass</p> <p><b>Door and Window canopy material</b> 18-gauge MS corrugated sheet</p> <p><b>Floor / Verandah panels</b> 18 mm thick BWP plyboard mounted on top and above that PVC to be attached on above surface.</p> <p><b>Roof panel material</b> Insulated Roof to be made of continue line</p>	12 (TWELVE)

sandwich panels with 0.35 mm thick pre-coated steel sheet (PPGI sheet) having 120GSM with minimum 4 microns epoxy primer on both sides of sheet and polyester top coat minimum 15 microns ON BOTH SIDES OF PUF.

**Insulation material for sides and End walls**

With polyurethane foam (PUF)  
having density 40 Kg/CuM  $\pm$  2 Kg /CuM.

**Insulation material for Roof**

With polyurethane foam (PUF)  
having density 40 Kg/CuM  $\pm$  2 Kg /CuM

**Frame Material**

**Roof frame**

Made of MS having stiffner Top  
40 mm x 20 mm x 3.2 mm thick

**Side Panel frame**

Made of MS having stiffner Top  
40 mm x 20 mm x 3.2 mm thick

**Floor panel frame**

MS having 50 mm x 50 mm x 1.2 mm

**Window panel frame**

Aluminum glazed sliding window anodized sections frame

**Understructure**

Made up of MS pipe 50 mm x 50 mm x 1.2 mm thick for vertical and beside - Centre block and outer ride with 25 mm x 25 mm x 2 mm thick MS pipe

**Dimensions and Thickness**

**Outside Length  $\pm$  15 mm** 2440 mm

**Outside Width  $\pm$  15 mm** 1830 mm

**Total Height (mm)  $\pm$  15mm** 2590 mm

**Room size (Inside)  $\pm$  15 mm** 2440 mm x 1830 mm

**Size of Big Window  $\pm$  10 mm** 760 mm x 915 mm

**Size of Small Window  $\pm$  10 mm** 610 mm x 610 mm

**Door Width  $\pm$  5 mm** 915 mm

**Door Height  $\pm$  10 mm** 1830 mm

**Size of Door handle SS 304 Latch** 200mm

**Size of Tower bolt SS 304** 125 mm

**Size of Aldrop** 200 mm x 16 mm of SS 304

**Size of door hinges** 100 mm of SS 304

**Size of Door / Window Chajja (projection if any)  $\pm$  10 mm**

455 mm wide 45 degree slope

**Roof projection (if any)  $\pm$  10 mm**

300 mm from the Eaves wall and 150 mm from the Gable walls

**Total thickness of Wall panel  $\pm$  2 mm**

40 mm

**Total thickness of Roof panel  $\pm$  2mm**

30 mm without Crest

**Total thickness of Door panel  $\pm$  2mm**

40 mm

**Miscellaneous**

**Number of Door hinges** 3 nos.

**Number of Door handles** 2 nos. (1 no. each inside and outside)

**Number of Tower bolt** 1 nos.

**Number of Aldrop** 1 nos.

**safety Grills (for windows)** Made from MS square bar of 8 mm having equal spacing of 125 mm

**Door to be provided** On one of the longer side

**Electric provision**  
Electric points for fan - One light -One bulkhead tting point – 5 amp. power point - Switch board -Double pole MCB 20A with metal enclosure - continuous earth wires to be provided and also external earth terminal to be provided.

**Number of Doors** 1

**Number of Windows**  
1 no. Big and 1 no. small windows

**Lifting Hook**-With

**Welding** To be carried out by MIG process

**Doors (against water ingress in closed condition)** To be sealed by using rubber gasket proles.

**Roof slope** 1 : 4 (approx) Self Draining Type

**Door opening** External

**Scratch protector (for PPGI sheet)** Plastic protective guard film of minimum 20 microns on PPGI sheet

**Panel joint**  
To be vertically joined together by toungue and groove joins.

**Roof ridge** To be made out from 0.45 mm thick PPGI sheet

**Flashing item** (U track, L corner etc) To be made out with 0.45 mm thick PPGI sheet in require size and shape.

**Scratch protector (for PPGI sheet)** Plastic protective guard film of minimum 20 microns on PPGI sheet

**Colour** As per Buyer's choice

**Primer coats to panels and Under structure**  
Zinc Rich Epoxy primer 15 – 20 microns

**Intermediate coat**  
Epoxy polyamide 50 microns

**Top coat**  
Chlorinated rubber paint 50 microns

**Paint**  
Two coats of synthetic enamel paint to be applied on exposed structure and all MS items after installation.

**Warranty period in number of years**  
1

**Test reports to be furnished to buyer's on demand**  
Yes

**Suitability / structural stability / completeness of structures, the structure is intended for use in**  
Under normal condition

**Shape of Santry post** Rectangular

**Roof to be provided** In Two-way slope

**Insulation of Wall / Roof / door panels**  
Insulation core of panel to be formed in one piece and provides desired structural and physical properties

**Built Type** Modular

**Partition** Without partition  
**Ventilation** Without ventilator

**ANNEXURE B**

SN	NUMBER OF PRE-FAB CHECK POSTS	DESTINATION
1	2	IMPHAL AIRPORT, MANIPUR(795001)
2	2	MOTBUNG, KANGPOKPI(795129)
3	1	SAPARMENA, KANGPOKPI(795129)
4	2	KANGPOKPI HQ(795129)
5	2	CHURACHANDPUR HQ(795006)
6	1	MATA MAULTUM, CHURACHANDPUR(795006)
7	2	MOREH(795131)
	<b>TOTAL:12</b>	

**ANNEXURE-I**

**PROFORMA FOR PERFORMANCE STATEMENT  
(FOR A PERIOD OF LAST 3 YEARS)**

Name of firm \_\_\_\_\_

Sl.	Name of the product	Year	Quantity	Value	Name and full address of the purchaser	Remarks on Performance
	1	2	3	4	5	
1.						
2.						
3.						

Signature and seal of the Tenderer \_\_\_\_\_

**ANNEXURE-II**

**ANNUAL TURN OVER STATEMENT**

The Annual Turnover of M/.s \_\_\_\_\_ for the past three years and concurrent commitment for the current financial year are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in Lakhs (Rs)

1. -
2. -
3. -

Total - Rs. \_\_\_\_\_ Lakhs.

Average turnover per annum - Rs. \_\_\_\_\_ Lakhs.

Date:  
Seal:

Signature of Auditor/  
Chartered Accountant  
(Name in Capital)

**ANNEXURE-III**

**MANUFACTURER'S AUTHORIZATION FORM**

No. \_\_\_\_\_ Dated \_\_\_\_\_

**To,**  
Dear Sir,

Bid Ref. No. \_\_\_\_\_

We \_\_\_\_\_ who are established and reputable  
manufacturers of \_\_\_\_\_ having factories at  
\_\_\_\_\_ Registered office at  
\_\_\_\_\_ possessing Manufacturing Licence No.  
\_\_\_\_\_ dated \_\_\_\_\_, Valid Upto  
\_\_\_\_\_, hereby authorize M/s. \_\_\_\_\_

\_\_\_\_\_ (Name and address of Representative), to submit a bid and  
subsequently negotiate and sign the contract with you against the above-mentioned tender for the  
following items quoted.

- 1.
- 2.
- 3.

(Attach separate sheet if necessary)

We hereby extend our Guarantee/ warranty for a period of \_\_\_\_year (as applicable) from the date of receipt of the item as per the tender conditions for the items offered for supply against the tender submitted by the above firm.

Yours faithfully,

(Name)

for and on behalf of M/s. \_\_\_\_\_

(Name of Manufacturer)

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

**Annexure IV**

Date: \_\_\_\_\_  
Tender No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding / any contract with Central and any Government of Manipur tenders for a period of three years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- (i) Have withdrawn bid or increases quoted prices during the period of bid validity or its extended period, if any.
- (ii) Have fails to sign the Contract or to furnish Performance Security in the form of Bank Guarantee / Demand Draft within specified time in accordance with the format given in the tender document.
- (iii) If during the bid process, I/We indulges in any such deliberate act as would jeopardize or unnecessarily delay the process of bid evaluation and finalization.
- (iv) If during the bid process, our any information is found false/ fraudulent/ malafide.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the selected agency, upon the earlier of

- (i) the receipt of your notification of the name of the selected agency; or
- (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)  
in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Agency) Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

**Annexure V**

**Price Bid Details (Amt in Rs)**

SN	Name of the Item as per the specifications at Annexure A	Qty	Unit price inclusive of all taxes and 1 year warranty from the date of delivery	Total price for the items in Rs
1	Pre-Fab Check Posts	12		