

Government of Manipur
Office of the Principal Chief Conservator of Forests & HoFF
Forest Department: Sanjenthjong

No.19/1/2023/Forests

Imphal, the 4th October, 2024

To,

1. M/s Fashion House, North AOC, Imphal West
2. M/s Fashion Dresses, North AOC, Imphal West
3. M/s Clothes, North AOC, Imphal West
4. M/s Aajkal, North AOC, Imphal West
5. M/s ANB Enterprises, Haobam Marak, Imphal West
6. M/s Mangang Solution, Singjamei
7. M/s Sunny Enterprises, Thangal Bazar
8. M/s JPS Enterprises, Sagolband

Subject: Invitation of Sealed Rate Quotation-reg.

Sir/Madam,

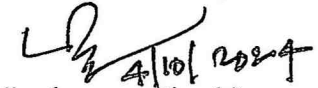
With reference to the above subject, I am directed to request you for submission of sealed rate quotation for supply of khaki uniforms (Pants & Shirts) Jungle Boots, Camouflage Uniform (T-Shirt & Cargo Pant) so as to reach the office of the undersigned on or before 14th October, 2024 and the same will be open on the same day at 4:30PM in presence of the bidders, if they so desired.

The rate should be inclusive of GST and should be shown separately. The bid documents are enclosed as ANNEXURE.

The Department will have the right to reject any quotation without assigning any reason thereof. The items are to be delivered within one month of the date of issue of supply order at O/o PCCF & HoFF, Forest Head Office, Sanjenthong.

Enclosed: Bid Document.

Yours faithfully,



(L. Joykumar Singh)

Chief Conservator of Forests, Admn & Plg
Government of Manipur.

TENDER FOR UNIFORMS & LIVERIES

1. **2 way bid Sealed tender** are invited for the supply of Uniforms & Liveries as per specification of items at **Annexure I** under the following terms & conditions from reputed and experienced registered firms and shall be received **till 3:30 PM on 14th October, 2024.** The tender shall be opened at 4.30 PM of 14th October, 2024. Technical & Financial Bid are to be submitted separately in separate sealed envelopes.

2. **ELIGIBILITY CRITERIA AND DOCUMENTS REQUIRED**

- i. Bidder shall be a company/firm/sole proprietor registered in India from last 3 years as on the bid submission date. Copy of registration to be enclosed.
- ii. Minimum three years of experience of tailoring/stitching of official uniforms in bulk to the Departments/Ministries of the Government of India or Government of Manipur/PSUs. Two copies of work orders received during each of the last three years should be enclosed.
- iii. The average annual turnover of the bidder during the last three years shall not be less than Rs 20 lakhs. Financial statements duly authenticated by a CA to be enclosed.
- iv. The bidder should not have been blacklisted by the Depts./Ministries of the Central or any state Govt. /PSUs. Declaration has to be submitted in the specified format.
- v. GST registration certificate
- vi. Latest GST return filing report.
- vii. Copy of PAN/TAN.
- viii. Valid shop and establishment certificate.
- ix. The bidder shall submit GST clearance certificate and professional Tax receipt from the Department of Taxes, Manipur as per O.M. no. FR-8/1/2021-e-FD dated 1st June 2021 of the Finance Department, Government of Manipur.

6. **PRICE BID**

The rate quoted per unit shall be as per **Annexure II**. The landed price per unit including warranty shall be the criteria for determining the L1 rate.

3. **VALIDITY OF BIDS**

Bids shall remain valid for acceptance for a period of 180 days after opening of bid. Purchaser may solicit bidders' consent to an extension of bid Validity period. A bidder may refuse extension request without forfeiting the bid Security.

4. **VALIDITY OF TENDER**

The validity of tender of the successful bidder shall be at least 1 year from the date of finalization of the order and the successful bidder(s) are bound to supply the items at agreed rates during this period. This validity period may be further extended with mutual consent.

5. **TENTATIVE QUANTITY**

The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of Tender Inviting Authority. The rates quoted should not vary with the quantum of the order or the destination.

6. **DELIVERY CONDITION**

The supply of items and successful installation shall be completed within one month from the receipt of the Purchase Order and place of destination is Forest Department Head Office, Sanjenthong, Imphal 795001

7. **PAYMENT TERMS**

No advance payment shall be made. 100% payment for the supplied items shall be made after receipt of items and completion of all codal formalities.

8. PENALTY FOR DELAY IN DELIVERY

In case there is delay in delivery beyond the stipulated period as mentioned in delivery clause, there shall be reduction in price @ 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 10% of the total order value. Once the maximum price reduction is reached, termination of the contract may be considered. Non-performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 5 years, in addition to forfeiture of Bank Guarantee for Performance Security and other penal provisions.

9. The Forest Department reserves the right to accept or reject any quotation in full or part thereof without assigning any reason.
10. The bidder should furnish the quotation along with samples of cloth and accessories i.e. thread, lining, Zip, inter lining, buttons etc which will be used in stitching of the uniforms. No change shall be permitted after opening of bids.
11. The uniforms not properly stitched or not stitched as per the prescribed standard/specification shall have to restitched/remade altered as per the specification without any extra charges.
12. The measurement for stitching the uniform of the field staffs shall be taken by the tailoring firms themselves in the office of Forest Department on day/days so fixed by the competent authority.
13. The selected firm is required to deliver the stitched uniform to the Stores, Forest Department at their own cost. No transportation charges will be paid in this regard.
14. The PCCF & HoFF, Forest Department shall be the final authority to decide whether a particular uniform has or has not been stitched properly with full satisfaction of the Field staffs.
15. Logo/Monogram will be embroidered on each set of uniform. The size and design will be communicated to successful bidder at the time of issuance of work order.
16. **Performance Security Deposit (PSD)**
 - a. PSD of 3 % of the work order will have to be made **within 15 days** of receipt of the communication of the selection of the bid. PSD shall be in the form of (i) Demand Draft payable to **Deputy Conservator of Forests, Admn & Plg, Forest Department, Sanjenthong** or (ii) Fixed Deposit from a scheduled Bank (iii). Bank guarantee from a scheduled Bank.
 - b. The PSD should remain valid for a period of 60 days beyond the date of completion of all contractual obligations by the tailoring firm including all types of the obligation, if any. PSD can be withheld or forfeited in full or in part in case of violation of any terms and conditions of the tender document and not execution of work satisfactorily or within the stipulated period as prescribed in the tender document for the awarding of contract for tailoring/stitching work.
17. Bidders may quote item wise as per ANNEXURE II and evaluation will be done item wise.
18. The successful bidder shall sign an agreement with the Department as per the terms and conditions mentioned in the tender.

Annexure I

Male/Female	Material Specification
Khaki Shirt	Polyester 65% Viscose 35% Two front pockets, two shoulder flaps, one loop on back side for holding lanyard, Manipur Forest Department Logo etc.
Khaki Pant	Polyester 65% Viscose 35% Five loops (1 big loop on back side, 1 loop on left side, 1 loop on right side and two loop on front for holding belt) side pocket on both side, one back pocket, zip fly
Jungle Boot	Non-Woven/ Cambrella, Soft toe, Single density PU (polyurethane) Breathable material to allows air circulation inside, feels light to carry. No odour & Anti-skid
Camouflage Shirt	Quarter Zipper pull on closure, 100 % cotton Fabric, Light Weight, Anti-Static and soft, one pocket on each arm, Spread collar.
Camouflage Pant	65% Polyester 35 % Cotton Multi Pocket

Annexure II**Price Bid Details (Amt in Rs)**

SN	Name of the Item as per the specifications at Annexure I	Qty	Unit price inclusive of all taxes/GST etc in Rs	Total price for the items in Rs
1	Khaki Uniform (Shirt & Pant)	572		
2	Jungle Boot	572		
3	Camouflage Cargo Pant & Shirt	572		